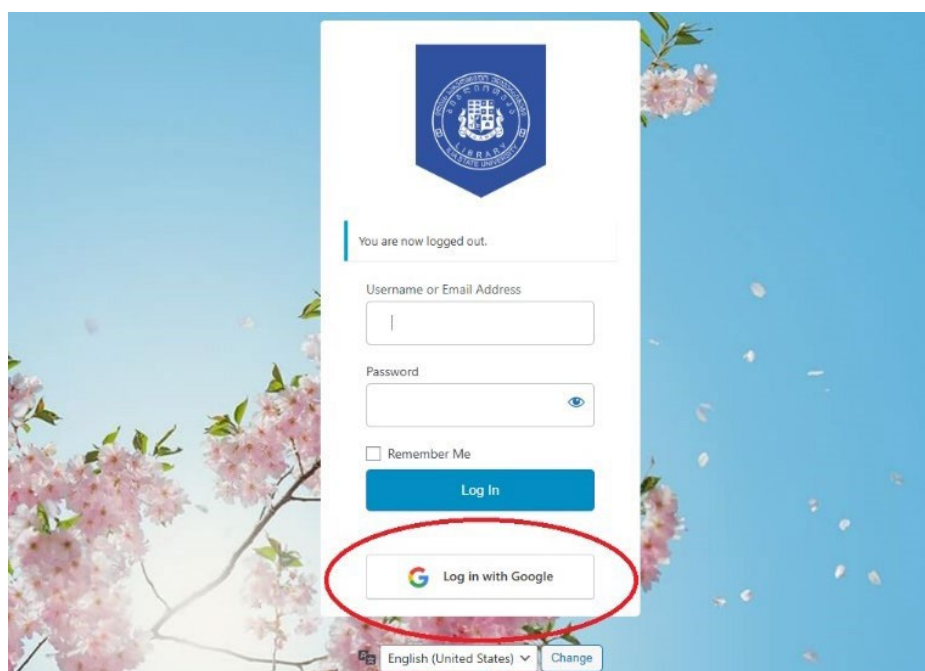


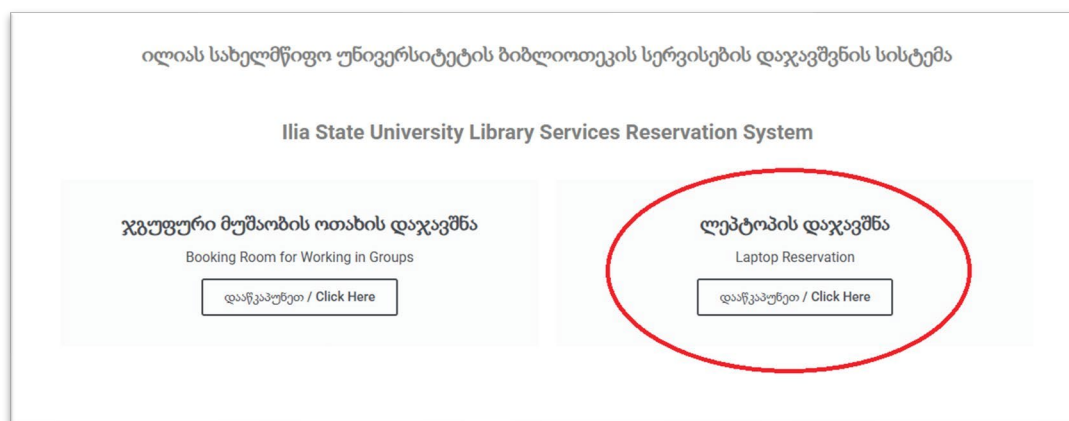
Instructions for booking a laptop

In order to book a laptop in the reading halls of the Ilia State University Library it is necessary to undergo authorization on the platform - - <https://booking.iliauni.edu.ge/>.

Authorization is possible only with Ilia State University emails. To achieve this, first, you must log into your Iliuni email, then open a new window where you must type the website address <https://booking.iliauni.edu.ge/> and choose: **Continue with Google**.



After completing the authorization process you must select the option '**Laptop Reservation**':



After entering the system, you must choose the **desired location, date and time** based on where and when you are going to use the laptop.

ლექტობის დაჯავშნა Laptop Reservation

The screenshot shows a web interface for laptop reservation. At the top, there is a dropdown menu for 'მდებარეობა / Location' (Location) with the selected option 'ლიტერატურის ოთახი (ილია ჭავჭავაძის გამზირი #32)'. Below this is a calendar for February 2025. The calendar shows days from Monday to Sunday. The 3rd of February is highlighted in blue, and the 9th is highlighted in grey. Below the calendar is a grid for selecting time slots. The grid shows three time slots: 15:00 - 17:00 (0) in grey, 17:00 - 19:00 (2) in green, and 19:00 - 21:00 (2) in white. The 17:00 - 19:00 slot is selected. Below the grid is another calendar showing days from Monday to Sunday. The 16th and 23rd are highlighted in grey.

You can indicate the desired reading hall in the location box:

- **Literature room** (Chavchavadze Street #32, first floor of the “Ligamus”)
- **Sulkhan-Saba Orbeliani Reading hall** (I. Chavchavadze Street #32, B 401)
- **Ilia Reading hall** (K. Cholokashvili Street #3/5, second floor, E 249)
- **Aleksandre Kartveli Reading hall** (K. Cholokashvili Street #3/5, T 402).

Please take into account that one student can use only one laptop during a day for 4 hours maximum.

After marking the boxes of location, date and time, you must fill out the fields of personal information. Please take into consideration that in case you enter incorrect data you cannot benefit from this service.

Personal information

Fields with * are required

ელფოსტა / Mail *	<input type="text" value="example@example.com"/>
სახელი და გვარი / Name, Surname *	<input type="text"/>
პირადი ნომერი / ID Number *	<input type="text"/>
ტელეფონი / Phone *	<input type="text"/>

Booking overview

Please check your appointment details below and confirm:

მდებარეობა / Location	ლიტერატურის ოთახი (ილია ჭავჭავაძის გამზირი #32)
სერვისი / Service	ლექტორის დაჯავშნა
Date & time	03/02/2025 17:00

After filling out the personal information and confirming the reservation by clicking on the “Submit” button, you will receive information about booking of the laptop on the email you entered.

Booking overview

Please check your appointment details below and confirm:

მდებარეობა / Location	ლიტერატურის ოთახი (ილია ჭავჭავაძის გამზირი #32)
სერვისი / Service	ლექტორის დაჯავშნა
Date & time	03/02/2025 17:00

დასრულებულია / Done

Please be mindful that after booking the laptop you must address a librarian and carry a valid ID card.